



## Appendix 1

### RESEARCH BACKGROUND FORM FOR CANDIDATES APPLYING FOR THE POSITION OF ADJUNCT RESEARCHER / ASSISTANT

#### I. Personal data:

1. First and last name:
2. Date of birth:
3. Course of scientific and professional career:

| Academic degree/<br>scientific title | Year          | University / Unit | Faculty |
|--------------------------------------|---------------|-------------------|---------|
| Master                               |               |                   |         |
| PhD                                  |               |                   |         |
| Habilitat                            |               |                   |         |
| Position                             | From... to... | Place of work     | Unit    |
|                                      |               |                   |         |
|                                      |               |                   |         |
|                                      |               |                   |         |

4. Research topics (up to 30 words):

.....



**II. Scientific achievements:**

| No. |                                                                                                                                                 | Number   |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1   | Articles in scientific journals listed in the Journal Citation Reports (JCR) database                                                           |          |
| 2   | Articles in scientific journals NOT listed in the Journal Citation Reports (JCR) database                                                       |          |
| 3   | Books, monographs and book chapters                                                                                                             |          |
| 4   | Invited oral presentations at international conferences                                                                                         |          |
| 5   | Invited oral presentations at scientific conferences other than those mentioned under 4                                                         |          |
| 6   | Reviewer of projects and / or scientific manuscripts                                                                                            | YES / NO |
| 7   | Supervision of bachelor's, engineer's and master's theses                                                                                       |          |
| 8   | Short-term research stays abroad (up to 3 months)                                                                                               |          |
| 9   | Long-term research stay abroad (over 3 months)                                                                                                  |          |
| 10  | Principal investigator in research projects (NCN grants, NCBiR grants and other). Contractor in research projects (NCN grants, NCBiR and other) |          |
|     |                                                                                                                                                 |          |



|    |                                                                              |  |
|----|------------------------------------------------------------------------------|--|
| 11 | Practical applications and patents                                           |  |
| 12 | Number of citations without self-citations<br>according to the database..... |  |

**2. The three most important publications in the entire scientific output**

**3. Participation in research projects** (up to 5). Please specify the title of the grant / project, the type and duration of the grant / project, role and source of funding.

**III. Popularization and organizational activity**

1. Monograph lectures
2. Outreach activities (up to 5):
3. Organization of conferences, seminars, scientific meetings - roles in the Committees  
(up to 5)

**IV. Awards and distinctions for scientific activity.**

.....

**Applicant's signature**



## Appendix 2

### PERSONAL DATA FORM FOR APPLICANTS

1. Name (names) and surname

.....

2. Date of birth

.....

4. Contact details

.....

(provided by the applicant)

4. Education (if it is required to perform a specific type of work or on a given position)

.....

(university name and graduation year)

.....

.....

(profession, specialisation, academic degree, professional title, academic title)



5. Professional qualifications (if they are required to perform a specific type of work or on a given position)

.....  
(courses, postgraduate studies or other forms of advancing knowledge or skills)

6. Employment history (if it is required to perform a specific type of work or on a given position)

.....  
.....  
(employment periods, successive employers and positions taken)

7. Additional personal data, given that the right or duty to provide them is required under specific regulations

.....  
Place and date

.....  
Applicant's signature



## Appendix 3

### Statement

I, the undersigned ..... (name and surname)  
hereby declare that in case of being a successful candidate in an open competition,  
the Maj Institute of Pharmacology of the Polish Academy of Sciences (IP PAS) shall be  
my primary place of employment.

I also declare that I agree to the affiliation of research and publications to the IP PAS  
as part of the employment relationship.

.....  
*Place, date, legible signature*



## Appendix 4

### INFORMATION CLAUSE ON PERSONAL DATA PROCESSING

*Pursuant to Article 13 paragraphs 1-2 and Article 14 paragraphs 1-2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repeal of Directive 95/46/EC ("General Data Protection Regulation"), hereinafter referred to as the "Regulation", "GDPR", the Maj Institute of Pharmacology notifies that:*

1. The Maj Institute of Pharmacology of the Polish Academy of Sciences, 12 Smętna Street, 31-343 Kraków, represented by the Director of the Institute, shall be the Administrator of your personal data.
2. The Maj Institute of Pharmacology of the Polish Academy of Sciences is appointed the Data Protection Officer, e-mail: [iod@if-pan.edu.pl](mailto:iod@if-pan.edu.pl), phone: 501 979 962.
3. Your personal data in the scope indicated in the provisions of the labor law (including, inter alia, in the scope resulting from Article 22<sup>1</sup> § 1 of the Labor Code) will be processed pursuant to Article 6 paragraph 1 point c (processing is necessary to fulfill the legal obligation incumbent on the administrator) and Article 6 paragraph 1 point b of the GDPR (processing is necessary to take steps at the request of the data subject before concluding the contract), and in the remaining scope pursuant to Article 6 paragraph 1 point a of the GDPR (consent of the data subject).
4. When staying on the premises of the Administrator, your personal data may be collected as part of video surveillance used to ensure safety, people and property protection, and control passenger traffic.

*Detailed information about the processing of personal data in connection with video surveillance can be found on the Administrator's website.*

5. Your personal data will be processed in order to carry out the recruitment procedure.
6. Providing personal data is voluntary, but necessary for participating in the recruitment procedure and staying on the premises of the Administrator. Failure to provide personal data shall result in inability to take part in the recruitment, and in case of being a successful candidate providing personal data is a prerequisite for entering into the above-mentioned contract.



7. In case of concluding the above-mentioned contract, your personal data shall be processed pursuant to the Act of 26 June 1974 – Labour Code (Journal Of Laws of 2025, item 277) in order to perform an employment contract and on the basis of your consent in the recruitment process.
8. Your personal data shall not be transferred to third countries or international organizations.
9. For the above purposes, we do not make decisions in an automated manner and your data is not profiled.
10. The recipients of your personal data shall be entities authorized to receive them on the basis of legal provisions, including ZUS (The Social Insurance Institution), the relevant tax office, NFZ (The National Health Fund).
11. Your personal data may be shared with third parties with whom the Maj Institute of Pharmacology of the Polish Academy of Sciences has entered into a personal data processing agreement pursuant to Article 28 of the GDPR for the purposes indicated above or who are separate administrators. Personal data may be shared, in particular, with IT and hosting service providers, telecommunication services providers, legal advisory services providers, accounting services providers, courier and postal services providers, and security services providers.
12. Your personal data shall be stored for the period: until the recruitment process has been completed, and in case of concluding an employment contract for 10 years of the date of its expiry for archiving purposes. Video surveillance data is stored for a period of 3 months from the recording, unless the recordings constitute evidence in legal proceedings or the Administrator has become aware that they may constitute evidence in the proceedings, in which case this period is extended until the final conclusion of the proceedings.
13. You have the right to: access your personal data and rectify them, as well as the right to delete, limit processing, transfer, object to processing of personal data – in cases and on grounds set forth in the Regulation.
14. You also have the right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal. The withdrawal of consent shall be sent:
  - a. by e-mail to the following address: [kadry@if-pan.krakow.pl](mailto:kadry@if-pan.krakow.pl),
  - b. by traditional mail to the following address: Instytut Farmakologii im. Jerzego Maja Polskiej Akademii Nauk, ul. Smętna 12, 31-343 Kraków,



- c. or the consent can be withdrawn in person by appearing in the Human Resource Unit of the Maj Institute of Pharmacology Polish Academy of Sciences.
15. You have the right to lodge a complaint to the President of the Personal Data Protection Office if you consider that the processing of data relating to you infringes the General Data Protection Regulation.

**I acknowledge that I have read, understand and accept the above information.**

.....  
*Place, date, legible signature*

### **CONSENT FOR PERSONAL DATA PROCESSING**

I consent to the processing of my personal data contained in my job offer (beyond the scope of statutory obligations) for the purposes of the recruitment process, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 and the Act of 10 May 2018 on the protection of personal data (Journal Of Laws of 2019, item 1781) and in accordance with the information clause attached to my consent.

.....  
*Place, date, legible signature*



## Appendix 5

### Statement

I declare that no disciplinary proceedings are pending (nor were pending) against me for violation of the principles of academic integrity and that I am not listed in the Krajowy Rejestr Karny (National Criminal Register).

.....  
*Place, date, legible signature*